## **Communication Committee Meeting Minutes**

## March 5, 2018

Voting Members Present: Hank Unck, Bud Jenssen, Sandra Givens, Joan Orent, Karen Sproates

Honorary Members Present: Paul Rogers, Chuck Reinhart

Absent Members: Phyllis Chase, Ricki O'Keeffe

Guests: Linda Caton, Patti Johnston, Julie Mooney, Gay Zawatzski

**Visitors:** William Carpenter, Jay De Pree (Committee applicants)

**Call to Order:** The meeting was called to order by Hank Unck at 8:34 am.

**Approval of Minutes:** The minutes were approved as written

**Web Page - Email updates – Flyer:** Patti Johnston reported that email subscribers were up from February by 7 for a total of 2,739. 750 Flyers are printed each week. Website visits are slightly down from last month.

**Recreation Report:** Linda Caton reported that the Art at the Lakes was a huge success. Linda handed out calendars with all the upcoming shows on them. Recreation needs help with staging the Easter Egg Hunt and Golf Cart Parade on March 31.

**New Friends Program (Ambassadors):** Julie Mooney reported that one couple, Diana and Jay De Pree, is leaving Ambassadors and another couple, Neil and Gwen Curtis, is coming on board to replace them. There were 9 referrals and 9 tours with one cancellation. The average cost of the meals was \$19.33 – slightly higher than last month, due to most opting for dinner this time.

**Applicant Interviews:** Bill Carpenter and Jay De Pree were both interviewed by the voting members present.

**Applicant Voting:** Board liaison Gay Zawatzski ran the voting section of this meeting and they both were unanimously approved as candidates for the two open positions. Their names are being forwarded to the Board for final approval.

**Chairperson Voting**: With current chair, Hank Unck, being seated on the Board of Directors at the end of March, the Committee elected Sandra Givens as the new chairperson, effective with the current chair's departure.

**Board Liaison Report:** Gay Zawatzski reported on all of the Board approvals.

**Facilities and Grounds Support:** Bud Jenssen shared pictures of the new Maintenance Building. He reported on several updates that have been done. Richard Hawkes is trying to get people to donate money to plant trees in front of the PV gate on both sides of the road. Joan Orent commented on the new golf cart parking spots in front of the PV restaurant, saying it is very hard to back out of them.

Library Activities: Joan Orent reported that all is running smoothly.

**Restaurant Card Report:** Ricki O'Keeffe was not present to report.

White Comment Cards: Sandra Givens picked up 16 cards. 8 were signed and 8 were not signed.

**Visits to other Committees:** Sandra Givens reported on the Safety, Security and Access Committee. The Safety booklet that was written last year, is being revisited.

Meeting was adjourned at 9:43 am

Next Meeting Date: April 2, 2018 at 8:30am in the Ceramics Room. If you are unable to attend, please email Chairperson elect Sandra Givens: sgivens85248@msn.com

Submitted By Karen Sproates

Karen Sproates
Committee Secretary

Hank Unck Committee Chair